

**NORMAN TOWNSHIP  
BOARD OF TRUSTEES DRAFT MEETING MINUTES  
MARCH 14, 2023**

Supervisor Mobley called the meeting to order at 7:00 p.m. Present: Supervisor Mobley, Treasurer Tighe, Clerk Montgomery, Trustee Skiera, Trustee Fraley and a maximum audience of sixteen (16).

**ADOPTION OF CONSENT AGENDA:** Skiera moved, Tighe seconded to approve the Consent Agenda: Board Meeting Minutes of February 14, 2023; Expense Voucher of March 14, 2023, Treasurers Report of February 2023 and adoption of the agenda. Motion Passed unanimously.

**REPORTS:**

1. Fire Department: Reported Deer Trail Subdivision roads are in such poor condition that the fire truck and fire hoses may not reach structures on the far end of David Rd. Medical personal may be required to use the Argo to reach residents with prolonged response times anticipated. A request was made to reach out to the residents to inform them. On April 1, 2023 the Fire Department will host a Wildfire Urban Interface Workshop along with the U.S. Forest Service at the Norman Township Community Center at 9:00 a.m. There is no residency requirement to attend this workshop. Department Staff recently completed Wildland certification. Bid Opening moved to new business in conjunction with item #6.
2. Ambulance: Reported that the Department passed the vehicle inspection. Pads for the AED unit in the Community Center are on backorder.
3. Assessors: March Board of Review started on Monday. The second meeting date is set for Saturday March 18, 2023 from 9:00 a.m. until 3:00 p.m. To date, 15 petitions have been acted on.
4. Custodian: Reports the seamless gutters have been installed and a goose deterrent gun has been purchased.
5. Transfer Station: Reports the compactor recently underwent preventative maintenance.
6. Management Council: Reports March is a slower month with a baby shower, fireworks fundraiser, Forest Service breakfast an Easter Egg Hunt in April and all normal functions held are going well.
7. Park and Recreation: Manistee County Recreation Commission is seeking a person interested in serving on their board. Docks to be installed at the Tippy Dam backwaters boat launch when the weather permits. Discussion on installing a new fishing dock at Crystal Lake with the desire to move it from its current location to the boat launch to allow improved accessibility.
8. Planning: No Report.
9. Zoning: A couple of land use permits issued.

**PUBLIC COMMENT/COMMUNICATION:** The Supervisor met with representatives from Excel Wellston to coordinate the playground equipment install. In addition, Excel Wellston is interested in installing an art piece at the park. No details on the art piece were presented at this time. Public commented on the capacity of the old tanker vs. the new one and that by selling the old (#148) it we would diminish our overall water capacity, support for the sale of the Fire Truck #148 and support for moving the fishing dock at Crystal Lake. Discussion on the repairs that would be required to unit #148 if the Department kept it.

Supervisor Mobley presented the options for road repairs to North Snyder Rd. which consisted of a) establishment of a special assessment district by the homeowners of N. Snyder Rd. requiring a 51% vote

of the property owners, excluding federal land, with possible inclusion of Cravens Rd, Robinson Rd., Schwandt Rd and Andrew Street because those roads have no alternative access other than by utilizing N. Snyder Rd. Further that a special assessment is spread across the role using road frontage to determine cost per parcel b) establishing a dedicated road millage requiring ballot language, creation of a road plan and a funding match by the Township. It was estimated that a millage would generate approximately 60 thousand per one (1) mil levied c) establishment of a special assessment with the homeowners of N. Snyder Rd. and all Township residents. Mobley indicated the most economically feasible repair would be ditching, grading and resurfacing of the road.

**UNFINISHED BUSINESS:**

Montgomery moved, Mobley seconded to approve the request by Manistee County Drain Commission to abandon the Mud Lake Drain and approve the fees connected with abandonment. Motion Passed unanimously.

**NEW BUSINESS:**

Mobley moved, Fraley seconded to approve the agreement between the Township and Manistee Mason and Oceana Conservation District for Household Hazardous Waste Disposal and Collection. Motion Passed unanimously. Hazardous disposal date is August 19, 2023. For more information contact the Township.

Request by the Fire Department to purchase a turnout gear dryer was tabled to another meeting.

Supervisor Mobley indicated there was no need to vote on updates to the ORV map to exclude private roads and correct grammatical errors in the ordinance.

Montgomery moved, no second was received to purchase cemetery maintenance software. Motion died for lack of support.

The request to provide funds for the Deputy Clerk to enter data into proposed cemetery software was removed from the agenda since there was no support for the software.

Supervisor Mobley opened the sealed bids for the sale of Fire Department unit #148. Bids received were as follows: David Bigelow \$8125.00, Brad Johnston \$4000.00, Blake Baughman \$14,600.00, Dale Forrester \$5,100 and Joe Rodgers \$7,800.00. Skiera moved; Montgomery seconded to approve the Fire Chief recommendation for the sale of Fire Department unit #148 to the highest bidder Blake Baughman in the amount of \$14,600.00. Motion passed unanimously.

CLOSED SESSION: None.

ADJOURNMENT: Montgomery moved; Fraley seconded to adjourn at 8:17 p.m. Motion passes unanimously.