

**NORMAN TOWNSHIP
BOARD OF TRUSTEES DRAFT MEETING MINUTES
NOVEMBER 14, 2023**

Supervisor Mobley called the meeting to order at 7:00 p.m. Present: Supervisor Mobley, Treasurer Tighe, Clerk Montgomery, Trustee Skiera and Trustee Fraley and a maximum audience of nine (9).

ADOPTION OF CONSENT AGENDA: Montgomery moved, Skiera seconded to approve the Consent Agenda: Board Meeting Minutes of October 10, 2023; Voucher List of November 14, 2023 and Treasurer's Statement of October 2023 as presented. Yeas: Mobley, Tighe, Montgomery, Skiera and Fraley. Motion Passed.

REPORTS:

1. Fire Department: Reported the SCBA Air compressor has been hooked up and is ready for use.
2. Ambulance Department: Reports everything going well and calm.
3. Assessor: Property checks and re-checks have been complete. Board of Review will meet, if necessary, on December 12, 2023 at 6:00 p.m. to correct errors or omissions.
4. Custodian: Reported leaves, leaves, and more leaves; thanked Wellston Lube for repair to tire, cemetery water lines are drained and the water turned off, repair of tables at the community center and need to purchase more that are not able to be repaired and cemetery flags will be removed from veteran's graves in the near future. Board members were in agreement with the purchase of five (5) new tables from U-line.
5. Transfer Station: No concerns reported
6. Management Council: Community Center scheduled activities continue with full bookings through the month. Proposal to increase community center rental rates as follows: Residents Sun-Thurs \$10 an hour 4-hour minimum. Fri and Sat \$15 an hour, 4-hour minimum. Holidays \$200 a day or \$350 weekend Non-Residents- Sun-Thurs \$15 an hour 4-hour minimum Fri and Sat \$20 an hour 4-hour minimum. Holidays \$350 a day or \$500 weekend Deposit: \$150 for all. Any Alcohol during an event Deposit will be \$250 with Insurance Rider.
Skiera moved; Fraley seconded to increase the Norman Township Community Center rates. Yeas: Mobley, Tighe, Montgomery, Skiera and Fraley. Motion Passes.
7. Park and Recreation: Porta Johns to be removed from Crystal Lake in the next few weeks and will be reinstalled May of 2024.
8. Planning: No changes or concerns
9. Zoning: Slowing down with 2 building permits and 1 demolition permit issued.

PUBLIC COMMENT/COMMUNICATION: Deputy Clerk Patnode thanked the following: Julie Kellstrom, Denise Nigal, Rhea Ostrowski, Mickey Buehler, Boy Scout Troop 61, and the public for their assistance and support during the Veterans and First Responders Pancake Breakfast. A check in the amount of \$500.00 was presented from donations received at the breakfast. The proceeds will be used to complete the memorial at Crystal Lake. Supervisor Mobley discussed the leaf and yard waste adjacent to the transfer station. Throughout the years this has been used predominately by residents in the village however discussion occurred regarding allowing residents in other areas of the community, living on subdivision sized lots, to utilize the area as well. Discussion on whether the Township could restrict use. Supervisor Mobley expressed his desire not to open it up for all. Consensus of the board to allow additional use and will monitor to see if it creates any concerns. No formal vote taken.

NEW BUSINESS:

Request by Wellston Boosters to use the Community Center on Sundays from 4:30 p.m. to 8:00 p.m. for Euchre was granted.

Board discussion on possibility of fencing off an area to hold scrap metal and allowing community groups to rotate disposal of metal to support their fund-raising efforts and discussion on not accepting scrap metal. Supervisor Mobley will contact community groups to find out if they are even interested in scrap metal collection. Item postponed to next meeting.

Mobley moved; Skiera seconded to approve the purchase of SCBA Buddy Breathers in the amount of \$7500.00 from MacQueen to be expensed under Capital Outlay. Yeas: Mobley, Tighe, Montgomery, Skiera and Fraley. Motion Passed.

Montgomery moved, Tighe seconded to accept the resignation of Matthew Taylor from the Planning Commission. Yeas: Mobley, Tighe, Montgomery, Skiera and Fraley. Motion Passed.

Montgomery moved; Tighe seconded to go into closed session to discussion personnel issues and employee complaint at 7:40 p.m. Roll Call Vote: Yeas, Mobley, Tighe, Montgomery, Skiera and Fraley. Motion Passed.

Mobley moved; Tighe seconded to reconvene the meeting at 8:00 p.m. Yeas: Mobley, Tighe, Montgomery, Skiera and Fraley. Motion Passed.

Mobley moved: Skiera seconded to authorize Attorney Greer to review employee complaint against an official. Yeas: Mobley, Tighe, Montgomery, Skiera and Fraley. Motion Passed.

Mobley moved; Tighe seconded to adjourn at 8:01 p.m. Yeas: Mobley, Tighe, Montgomery, Skiera and Fraley. Motion Passed.